



CIMAC STATUTES

10th Edition, 2nd revision 2005-12-01

The 1st edition of the present CIMAC Statutes is dated 13th March 1952, under the denomination *International Internal Combustion Engine Congress*. Thereafter, it was successively modified by decision taken by the CIMAC Council.

The 10th edition was approved by the members of the CIMAC Council at its meeting on November 28th, 2002. In view of the 24th CIMAC Congress 2004 a slight revision of Articles 15 and 16 had become necessary which were approved by the members of the CIMAC Council at its meeting on November 27th, 2003. For a more clarified wording and due to the growing number of Corporate Members in some countries the CIMAC Council at its meeting on December 1st, 2005, approved the slight revision of Articles 3.3 and 4.2 of the CIMAC Statutes.

Art. 1 - Name and Domicile

1.1 The organisation is entitled:

INTERNATIONAL COUNCIL ON COMBUSTION ENGINES

abbreviated and referred to hereafter as CIMAC. (Acronym derived from the original French title: Conseil International des Machines à Combustion). CIMAC was founded in France in 1951.

1.2 The head office of the Central Secretariat of CIMAC is located at VDMA (Verband Deutscher Maschinen- und Anlagenbau)
Lyoner Str. 18
60528 Frankfurt/Main, Germany,

unless the Council decides otherwise.

Art. 2 - Objectives

The aims of CIMAC are

- to promote exchange of technical and scientific knowledge
- to improve the understanding between manufacturers, users and suppliers
- to promote the work and activities of national associations

in the field of combustion engines technology (piston engines and gas turbines) and their related systems used in any possible application, but

mainly in marine / ship propulsion, power generation, rail traction or industrial application.

These aims are achieved by the involvement of industry leaders, by organisation of international congresses, by CIMAC publications, through the activities of its committees and working groups, and by any other means which CIMAC might think desirable to employ. In particular, CIMAC provides a forum for technical interchange with all parties concerned with piston engine and gas turbine systems. Furthermore, CIMAC promotes the development of combustion engines and their applications. Activities of a purely commercial nature are excluded unless specifically approved by the Council.

Art. 3 - Membership

- 3.1 CIMAC is an organisation composed of National Member Associations (NMA), National Member Groups (NMG) and Corporate Members (CM). The NMA is the national CIMAC committee representing parties with an interest in the objectives of CIMAC, e.g. engine manufacturers, engine users, universities, professional institutions, shipyards, consultants, component suppliers, fuel and oil companies, classification societies, and other interested parties.
- 3.2 Only if there exists no NMA in a country, organisations which represent some parties with an interest in the objectives of CIMAC can apply to join CIMAC as a National Members Group (NMG), e.g. a national engine manufacturers association or a national professional engineering institution. NMGs will pay the same membership fees as NMAs.
- 3.3 Only if there exists no NMA in a country, individual companies or institutions can apply to join CIMAC as Corporate Members (CM). CMs will pay one third of the NMA membership fee. The existence of NMGs and CMs in the same country is possible. The CMs shall continue to make efforts to establish a CIMAC NMA in their country.
- 3.4 Applications for membership shall be addressed to the Central Secretariat and have to be scrutinized by the CIMAC Board who satisfy themselves as to the suitability of the applicant for membership and report thereon to the Council (Art. 4). In the event of the CIMAC Board (Art. 7) being unable to make a recommendation unanimously, it reports the fact to the Council with an explanation of the reasons.
- 3.5 The admission of new members is decided by resolution of the Council.
- 3.6 The termination or change of status of membership is decided by resolution of the Council.

Art. 4 - Council

- 4.1 The Council consists of representatives from the NMAs, NMGs and CMs and is responsible for the technical, financial and administrative policy of CIMAC.
- 4.2 Each NMA has two unanimous votes and the right to nominate not more than two delegates to the Council. The NMGs have the right to nominate not more than one delegate with one vote per country to the Council. Each CM has the right to nominate one representative to the Council, however, all CMs of a country only have one joint vote in the Council. Members of the CIMAC Board

are ex-officio members of the Council. They are not counted as delegates unless so nominated by the NMAs or the NMGs or the CMs.

- 4.3 Only the Council has the right to conduct a vote.
- 4.4 Any resolution voted upon by the Council is declared valid only if at least 51 % of all NMAs, NMGs and CMs present and voting have cast their votes in favour of the resolution. In case of the intention to propose a resolution to accept an application for membership (Art. 3.5) or to terminate membership (Art. 3.6) this has to be notified to the Council members at least 28 days before the date of the Council meeting at which the resolution will be taken.
- 4.5 The Council will meet twice a year.
- 4.6 The Council may invite guests to attend certain of its meetings. The President has the same privilege. Guests do not have the right to vote.

Art. 5 - The President

- 5.1 The President is the chief officer of CIMAC and presides over meetings of the CIMAC Council and of the CIMAC Board.
- 5.2 The candidates for the Presidency are nominated by the CIMAC Board and/or the Council members.
- 5.3 The President is elected by the Council at the meeting held during the period of the Congress (Art. 5.4) and is selected from present or past Vice-Presidents or from amongst others with appropriate CIMAC related experience.
- 5.4 The term of office of the President is the interval between two successive Congresses and begins at the conclusion of a Congress. By exception the President is, in the succeeding term only, eligible for re-election to the office of President.
- 5.5 On completion of his/her term of office, the President takes the title Past-President and remains a member of the CIMAC Board for one term.

Art. 6 - The Vice-Presidents

- 6.1 The Council elects five Vice-Presidents each of whom preferably have had two years experience within the Council, the Technical Programme Group or one of the Working Groups. Two Vice-Presidents are responsible for Technical Programmes, one for Working Groups, one for Users and one for Communication.
- 6.2 The procedure for election of Vice-Presidents is as follows:
 - 6.2.1 The Secretary General informs the Council of a pending vacancy twelve months in advance of the date at which the vacancy will arise unless such vacancy has arisen following a resignation or other 'force majeure' factors, in which case the Council is informed without delay.
 - 6.2.2 The CIMAC Board nominates one candidate for each vacancy. In addition each NMA may nominate one additional candidate from any of the member countries for each vacancy.

- 6.2.3 The Secretary General consolidates all nominations into a single list, and after its approval by the CIMAC Board circulates the list to the members of the CIMAC Council. Voting takes place by secret ballot using the official voting papers issued by the Secretary General at the Council meeting held at each Congress.
- 6.2.4 A simple majority vote system is used. In the event of a tie, there will be a revote, confined to the tied candidates.
- 6.3 The term of office of each Vice-President is the interval between two successive Congresses and begins at the end of a Congress. Re-nomination and re-election in accordance with subclauses 6.2.1 to 6.2.4 will be possible for three additional terms. Thereafter a Vice-President will not be eligible for nomination again until after an interval of at least one term.

Art. 7 - The CIMAC Board

- 7.1 The CIMAC Board has a responsibility for the provision of management direction in those areas not covered by existing Council policies and for the policy control of the operating section of CIMAC assigned to them.
- 7.2 The CIMAC Board consists of the President, the Past-President, five Vice-Presidents and the Secretary General. Newly elected members of the CIMAC Board preferably have CEO (Chief Executive Officer) Status.
- 7.3 The Congress President elected by the Council member(s) of the country where the next Congress will take place is member of the CIMAC Board, ex officio, but does not have the title of Vice-President.
- 7.4 The CIMAC Board may invite guests to attend certain meetings.
- 7.5 The CIMAC Board meets at least twice a year prior to the Council meetings. Extraordinary CIMAC Board meetings can be convened if necessary and if at least 75% of the Board members confirm their participation or express no objections to such meeting taking place in their absence.

Art. 8 - Working Groups

- 8.1 Working Groups are established by the Council to prepare reports and recommendations on subjects approved by the Council. Each Working Group designates its own chairman who must be accepted by the Council. Chairmen or substitute of Working Groups may be invited to attend certain Council meetings for the purpose of presenting reports. In any case the Vice-President responsible for Working Groups reports at each Council meeting about the aims and progress of all Working Groups. The work of the Working Groups is done under the auspices of the designated Vice-President. Any action of the Working Groups beyond their assigned work which may have an influence on CIMAC's policy needs at least the permission of the President. Participation in CIMAC Working Groups is only allowed for CIMAC members.
- 8.2 Each Working Group provides its own secretariat.
- 8.3 The Chairman of a Working Group is entitled to invite guests from countries or companies which are not members of CIMAC. These guests are not

permanent members of the Working Group and the guest-status is restricted to a limited time period.

Art. 9 - Technical Programme Group

- 9.1 A Technical Programme Group (TPG) is established consisting of a pool of people capable and willing to act as session organizers and/or chairmen for the CIMAC Congresses.
- 9.2 The decision on who becomes a member of the TPG is to be taken by the VP's Technical Programme in consultation with the organising committee of the Congress and the CIMAC Council.
- 9.3 Amongst the members of the TPG the session organisers and/or session chairmen are selected. It is up to the decision of the Vice Presidents TP in consultation with the organising committee of the Congress to also nominate session organisers and/or chairmen which are not members of the TPG. By nomination they automatically become members of the TPG.
- 9.4 The constitution of the TPG is such that it adequately covers the main topics of the Congress.
- 9.5 The session organisers chosen from the TPG are responsible for the evaluation and assessment of the synopses and papers received.

Art. 10 - Secretariats of NMAs, and contact persons of NMGs

- 10.1 Each NMA appoints a Secretary with responsibility for the administration between the Secretary General and the members within each NMA. They receive all communications, notices and minutes of the meetings of the Council and are responsible for the distribution of this material to their members.
- 10.2 The Secretaries of NMAs may attend meetings of the Council.
- 10.3 Each NMG appoints a contact person with responsibility for the administration between the Secretary General and the members within each NMG. They receive all communications, notices and minutes of the meetings of the Council and are responsible for the distribution of this material to their members.

Art. 11 - Central Secretariat

- 11.1 A Central Secretariat of CIMAC is established with its head office located at the address set out in article 1.2.
- 11.2 The Council appoints a Secretary General who manages under the authority of the President all CIMAC related matters.

Art. 12 - Financial arrangements

- 12.1 All financial arrangements are subject to periodical review and have to be agreed by the Council. The fiscal year is the calendar year. For each fiscal

year a budget is prepared and a financial report issued. The financial report is subject to an audit. The membership fees are documented separately.

- 12.2 A Financial Committee consisting of the President, the Past-President and the Secretary General is formed with the task to handle CIMAC's financial operations especially in the periods between Council meetings.

Art. 13 - Language

The official language used for all transactions of CIMAC is English.

Art. 14 - Congresses

- 14.1 Congresses are held every two or three years.
- 14.2 The Council decides from proposals received by NMAs, the date, location and theme (if any) of each Congress. In a country where no NMA exists, NMGs or CMs are allowed to apply for the organisation of a Congress. Proposals for the location may be submitted at any time but preferably four years prior to that Congress.
- 14.3 Congresses are open to individuals from any country who may attend and submit papers in accordance with the rules and decisions approved by the Council.
- 14.4 The Council entrusts the whole organisation including the financial responsibilities of each Congress to the NMA or the NMG or the CM of the host country.
- 14.5 The technical programme for each Congress is agreed with the two Vice Presidents Technical Programme and Central Secretariat. Central Secretariat is the coordinator for the Congress paper evaluation process in cooperation with the Vice Presidents Technical Programme.
- 14.6 The President of the organising committee or his delegate submit progress reports to the Council.
- 14.7 The Council approves the registration fees for participants in each Congress.
- 14.8 Each Congress is planned on the basis of it being financially self-supporting. The plan shall include a financial contribution to CIMAC funds, at a level agreed with the Council. CIMAC is not responsible for a possible deficit.
- 14.9 Vice chairmen for each session are provided by the Congress Organising Committee.

Art. 15 - CIMAC Awards

- 15.1 The CIMAC Medal will be awarded to an individual on the basis of distinguished service to the combustion engine industry.
- 15.2 The CIMAC Board decides on a recipient of a CIMAC Medal.

- 15.3 A Best Paper Award for the best paper of a lecture is made at each Congress.
- 15.4 The Best Paper Award will be decided by the two Vice Presidents Technical Programme on the basis of the technical content, the presentation and the handling of questions.
- 15.5 A President's Award for an outstanding paper is made at each Congress and will be judged by the President.
- 15.6 The awards may take the form of a certificate and/or a medal and/or a gift. This will be decided by the Board before each Congress.